



10 Most Significant Scholarly Works for Professorial Candidates GUIDE (Full-time or Part-time)

The 10-best selected scholarly works represent your most high-impact scholarship influencing your field(s) of expertise.

General Formatting

- Title the document “SELECTED PUBLICATIONS SUBMITTED BY DR. X”
- List the ten (and only ten) scholarly works citations in the same form as they appear on your CV
- Number the citations 1-10, regardless of how they are numbered in your bibliography or whether you have sub-grouped them by topic

Annotations

- Should be brief, typically 3-6 sentences in length
- Write in the first person
- Describe the impact of the work and your role in generating it
- Bear in mind that not all reviewers will have expertise in your field
- Summarizing the key points is not always necessary, especially when they can be gleaned from an abstract

Factors to consider when selecting scholarship

- The impact of the scholarship, support for which may include the following:
 - Number of citations
 - Impact factor of the journal in which the work has been published
 - Description of how broadly a clinical or educational innovation has been adopted
 - Frequency with which materials are accessed (e.g. a web site)
 - The extent to which your field has moved forward as a result of your work (e.g. others' progress built upon your work)
 - How well the work is recognized within your field (e.g. led to invitations to speak nationally/internationally)
- When the scholarship was published
 - Older work may be included, especially in cases where it showcases the arc of your career, but we recommend the following constraints:
 - At least half of the selections should be from the time period after your promotion to associate professor or within the past 7-8 years, whichever date is more recent
 - With rare exception, scholarship produced while you were a student, resident, post-doctoral fellow or clinical fellow should be avoided, as reviewers find it difficult to assess your independence while you were a trainee
 - Ideally one or two selections should have been published within the past couple of years, as recent scholarship helps the reviewers evaluate your current trajectory

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- Your role in the scholarly work
 - Major authorship (first or senior) is most common
 - It is unusual not to include some senior author scholarship
 - Co-first or co-senior authorship is considered similarly to first or senior authorship by the reviewers
 - Middle authorship scholarship may be included when your role on the study was unique, substantial and you provided intellectual leadership around some aspect of the work
 - The continued presence of a former mentor as a co-author on the majority of your publications may prompt questions about your independence; this issue may be addressed in your department head's nominating letter for professorial promotions or in the search report for search candidates

Types of scholarship most often included, organized by *Area of Excellence*

Investigation

- Senior authorship on studies of exceptional, original and innovative research that has had a major impact on the field
- Continuing record of publication from multidisciplinary research that has had a major impact on the field and/or changed clinical practice; the candidate may be first or senior author, in another authorship position, or part of an unnamed authorship group, but typically should have served as the senior author on a substantial number of manuscripts from the study
- Publication of senior author original work describing novel methods/technologies that advance the field; may be published in journals of the primary discipline (e.g., statistics) or the field in which the expertise is applied (e.g., cardiology)

Clinical Expertise and Innovation

- Publication of senior author original research, chapters, reviews, and/or textbooks related to area of clinical expertise that are widely recognized as influencing the field nationally, and in many cases, internationally
- Development of guidelines and/or protocols for patient treatment or delivery of care that are adopted nationally, and in some cases, internationally
- Publication of senior author manuscripts that demonstrate the impact of the candidate's innovation on quality of care, clinical outcomes, and/or access to care

Teaching and Educational Leadership

- Publication as author or editor of a major textbook on education
- Development of innovative educational methods/materials in print or other media that are widely adopted and influence education nationally, and in some cases, internationally
- Publication of senior author high impact research related to educational methods, assessment and/or policy that influences the field nationally, and in some cases, internationally