

SAMPLE ADVERTISEMENT WITH NOTES

Comment [CWD1]: This is not a real advertisement but a sample that was fabricated for illustrative purposes.

Your Hospital Logo



HARVARD MEDICAL SCHOOL
TEACHING HOSPITAL

Comment [CWD2]: See guidelines on the Use of Name for using correct Harvard Medical School logos

The Hospital Cardiovascular Division is seeking an academic cardiologist to serve as Director of Research in the Center for Advanced Heart Disease. Areas of particular interest include myocardial cell biology and plasticity as it applies to myocardial recovery, mechanisms of heart failure, drug discovery and first-in-human clinical trials.

Comment [CWD3]: Note that the ad should clearly show the hospital/affiliate as the employer and not Harvard Medical School.

The applicant will be expected to be active clinically and to supervise Medical Students, Internal Medicine Residents and Cardiology Fellows. The candidate should have an established research program and a demonstrated ability to attract sustained research funding. The successful candidate would be expected to fully integrate with the Center's internationally renowned cross-disciplinary efforts.

Comment [CWD4]: There should be some wording within the ad that indicates there are teaching responsibilities, since there is an academic appointment

Appointment as an Assistant or Associate Professor at the Harvard Medical School will be commensurate with experience, training and achievements in addition to teaching activities. Suitable candidates will have an MD or an MD-PhD, and Board Certification in Internal Medicine, Cardiovascular Medicine.

Comment [CWD5]: Academic rank must be specified. Ads may not suggest appointment as full professor unless a professorial search has been approved by the Dean.

Although several years of direct clinical and research experience would be advantageous, less experienced candidates with exceptional promise will also be considered.

Interested candidates should send a personal statement with research interest, three potential referees and Curriculum Vitae to Jane Smith at search@hospital.org

Comment [CWD6]: Committee is free to request whatever is needed, e.g. references...

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions or any other characteristic protected by law.

Comment [CWD7]: This specific Equal Employment Opportunity wording is recommended by Harvard University for advertising.