**Applicant Name:**

**Project Title and Description** (less than or equal to 2 pages)

Your project description should be no more than two pages excluding references. The description should include your hypothesis, methodology, plans for publication/presentation, and a realistic timeline for the project. If you anticipate that the scope of the project might extend beyond the 12-month funding period, you are welcome to briefly describe your plans beyond that timeframe.

**Project Title:** [insert]

**Background and Impact/Significance:** [insert]

**Specific Aims and Hypotheses:** [insert]

**Methods:** [insert]

**Outcomes/Analysis:** [insert]

**Projected Timeline:** [insert]

**References** (up to 1 page)

**Sample Budget** (please use this format and complete/modify fields, as necessary)

Please note: all applicants should submit $30K budget; if you are eligible for a departmental award for different amount, please add a second budget breakdown in that amount – see RFA for more details)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | FTE | Mo. | Salary | Projected | Fringe (33%) | Total |
| Principal Investigator | 0.1 | 12 | $100,000.00 | $10,000.00 | $3,333.00 | $13,333.00 |
| Research Assistant | 0.3 | 12 | $32,400.00 | $9,720.00 | $3,208.00 | $12,928.00 |
| Supplies |  |  |  |  |  | $0.00 |
| Reagents |  |  |  |  |  | $1,739.00 |
| Travel to AHA meeting |  |  |  |  |  | $2,000.00 |
|  |  |  |  |  |  | **$30,000.00** |

**Budget Proposal/Narrative** (up to 1 page; can include sample budget details)

Your proposal should include a budget description and justification in the amount of $30,000 for a 12-month period (ex. July 1 to June 30). This budget description should include direct costs only, as HMS-wide awards do not allow indirect costs (or facilities & administrative costs). Examples of allowable use include buying back time from clinical, teaching or laboratory responsibilities to write a grant application, prepare a manuscript, complete a research project, or develop a new curriculum. The award can also be used for additional laboratory assistance at a time when the junior faculty member does not yet have independent funding. **The award is not intended to offer total support and cannot provide for tuition, childcare costs, or medical expenses.** It is possible to support travel costs for dependents to a maximum of $1,000 if the faculty member would otherwise not be able to give professional presentations.