**Applicant Name:**

**Project Title and Description** (less than or equal to 2 pages)

Your project description should be no more than two pages excluding references. The description should include your hypothesis, methodology, plans for publication/presentation, and a realistic timeline for the project. If you anticipate that the scope of the project might extend beyond the 12-month funding period, you are welcome to briefly describe your plans beyond that timeframe.

**Project Title:** [insert]

**Background and Impact/Significance:** [insert]

**Specific Aims and Hypotheses:** [insert]

**Methods:** [insert]

**Outcomes/Analysis:** [insert]

**Projected Timeline:** [insert]

**References** (up to 1 page)

**Sample Budget** (please use this format and complete/modify fields, as necessary)

**Please note: all applicants should submit $30K budget; if you are eligible for a departmental award for different amount, please add a second budget breakdown in that amount – see RFA for more details)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | FTE | Mo. | Salary | Projected | Fringe (33%) | Total |
| Principal Investigator | 0.1 | 12 | $100,000.00 | $10,000.00 | $3,333.00 | $13,333.00 |
| Research Assistant | 0.3 | 12 | $32,400.00 | $9,720.00 | $3,208.00 | $12,928.00 |
| Supplies |  |  |  |  |  | $0.00 |
| Reagents |  |  |  |  |  | $1,739.00 |
| Travel to AHA meeting |  |  |  |  |  | $2,000.00 |
|  |  |  |  |  |  | $30,000.00 |

**Budget Proposal/Narrative** (up to 1 page; can be combined with sample budget details)

Your proposal should include a budget description and justification in the amount of $30,000 for a 12-month period (ex. July 1 to June 30). This budget description should include direct costs only, as HMS-wide awards do not allow indirect costs (or facilities & administrative costs). Examples of allowable use include buying back time from clinical, teaching or laboratory responsibilities to write a grant application, prepare a manuscript, complete a research project, or develop a new curriculum. The award can also be used for additional laboratory assistance at a time when the faculty member does not yet have independent funding. The award is not intended to offer total support and cannot provide for tuition, childcare costs, or medical expenses. It is possible to support travel costs for dependents to a maximum of $1,000 if the faculty member would otherwise not be able to give professional presentations.