

Dear Members of the Faculty Council,

For our meeting this Monday (5/22 from 4:00-5:30PM in the Waterhouse Room), we will be discussing two topics:

- Preparation for HMS's reaccreditation by the LCME (70 minutes); and the
- Annual report from the Student Council (20 minutes).

Regarding the first topic, given the request to have a "flipped classroom" approach and maximize time for discussion and meaningful input, attached are two video clips containing the "presentations" that otherwise would have been made during the meeting: a 7 minute video explaining the accreditation process and a 10 minute video explaining the various routes students take through the HMS MD curriculum. **It is important for you to watch these before the meeting.**

Assuming you have that background, the LCME discussion will be divided into three parts:

1. **Obtaining approval from the Faculty Council regarding a revised centralized curriculum oversight structure, including a faculty standing committee called the Education Policy and Curriculum Committee (EPCC).** The attached document, which details the charge and membership of the EPCC, has been vetted with a number of faculty groups, and is put forward for Faculty Council approval. Note that one of the biggest changes to this committee will be the addition of five "at-large" members, who the faculty leaders of the Faculty Council and the Program in Medical Education will jointly appoint from a pool of nominated/self-nominated applicants for staggered 2-3 year renewable terms. The expectation is that these members will enable more faculty involvement and diverse representation in the EPCC from across various affiliated institutions, disciplines, and expertise. **If you have any input on this document, please email it to Ed Hundert in advance of the meeting, so that we do not use the meeting for group word-smithing, but can move into the next two discussion items as quickly as possible.**
2. **Soliciting feedback from Faculty Council regarding a proposal to encourage broader faculty participation in the School's standing committees.**
3. **Getting the Council's input on how best to improve the learning environment at HMS.** We will open this section with a very brief summary of nationally normed student survey data on HMS students' perceptions of the learning environment at HMS. These ratings relate to students' perceptions of both faculty-student and faculty-patient interactions in our clinical teaching sites, and we hope to engage in a discussion about how best to work on this issue across all of HMS.

SUMMARY OF PREPARATION NEEDED FOR MONDAY'S MEETING:

1. Link to video on LCME (please watch!):
<https://hms.mediasite.video.harvard.edu/Mediasite/Play/fe39120b4d91498f9d297a31d43d230c1d>
2. Link to video on HMS Curriculum (please watch!):
<https://hms.mediasite.video.harvard.edu/Mediasite/Play/7c3ca0ef65d84db2af536036d77476301d>
3. Charge to Education Policy and Curriculum Committee (please read and send any suggestions in advance of the meeting to edward_hundert@hms.harvard.edu).

4. Draft Survey inviting faculty involvement in standing committees