

**Present:** Drs. Abraham, Daley, Dienstag, Donoff, Ferran, Fishman, Gaufberg, Howley, Khoshbin, Klig, Kohane, McNeil, Nagler, Nour, Padwa, Podolsky, Rexrode, Rose, Sieberg, Stone, Taqueti

**Guests:** Drs. Bates, Golan, Hundert, Westlund; Mss. Boudreau, Vild

**Staff:** Ms. Hecht, Dr. Lensch

Dean Daley called the meeting to order at approximately 4:10pm. He asked for and received approval of the minutes for the December 12, 2018 meeting, as presented.

Next, Dean Daley announced the Faculty Council vice chair election process and summarized those duties to include setting the Faculty Council agenda in consultation with the docket committee. Information regarding member eligibility for Vice Chair service will be emailed to members. Pending successful nominations, the new Vice Chair will be announced at the February meeting. Dr. Nour, the current Faculty Council vice chair, spoke about the role and her experience as vice chair.

Dean Daley then shared some additional information of importance to the Council given that it convenes in the Waterhouse Room. Namely, the one restroom on the first floor of Gordon Hall was renovated just prior to the holiday break. It was a double stall, women's-only facility. The renovation project brought it up to code as an ADA-compliant, gender-neutral restroom, and is now accessible to everyone in our community. While this reduces the number of dedicated facilities for women the Dean hopes that the Council appreciates that adding a bathroom capable of use by whomever is in the building is important to the School's goals of creating an ever-more inclusive and accessible campus. This is especially true given that Gordon Hall now has wheelchair access ramps. The renovation also created a facility that welcomes transgendered individuals, a move that was enthusiastically endorsed by HMS's LGBT Program Director, Jessica Halem. A restroom renovation is a small thing in the grand scheme of things. However, little things add up to big things. The Dean stated "as we advance on our diversity, inclusion, and belonging goals at HMS, we will continue to work on large projects but we must remain ever mindful of the positive impact that little things can have on members of our community". Some brief discussion followed.

The Dean thanked Dr. Nour for recommending to included more of a social component as part of Faculty Council from time to time. He very much enjoyed the opportunity to linger after the meeting over wine and cheese. There will be more socializing during the course of the year and invited suggestions for other ideas.

Dean Daley reviewed the agenda and mentioned that on December 19th at around 4:00 pm... Ed Hundert, Aili Lewis, and their many colleagues at last submitted the written component of the LCME – the Data Collection Instrument or DCI. In a peculiar quirk of the LCME system, it turns out they couldn't upload the over 400-page document at once. Instead, they had to upload each of the appendices, all 300 or so of them, individually. It took them about four hours of manual uploading to make sure that everything was where it needed to be and on time.

Next, Dean Daley spoke briefly about the Blavatnik gift. The \$200M gift from the Blavatnik Family Foundation is all about funding scientific research and having an impact on human health. In recognition of the gift, HMS will name the scientific enterprise on the Quad – that is, the 11 basic and social science departments – the Blavatnik Institute. We are not creating anything new, but rather, identifying the quad

departments as one important entity at HMS. The gift will fund core technologies for therapeutic research, the Blavatnik Harvard Life Lab Longwood (a sibling of the Pagliuca Harvard Life Lab in Allston), collaborative grants at HMS and our affiliated hospitals, and improved capacity in data and computational science. The Blavatnik Institute will be dedicated formally with Len Blavatnik at a celebration hosted by Larry Bacow and George Daley on February 5, 5:30-7 p.m., in TMEC Atrium, and all are welcome and encouraged to attend.






The gift was in the works for more than three years. Dean Daley first met with Mr. Blavatnik in September 2016, soon after the announcement of his appointment to the deanship. Prior to that meeting, Mr. Blavatnik and his team discussed the possibility of the gift with several individuals at the university. Mr. Blavatnik committed to the gift in a meeting with Dean Daley in January 2018, and the gift terms were signed on November 6, 2018. The gift was announced two days later at HMS. Mr. Blavatnik was unable to attend the announcement of the gift due to appendicitis. His brother Alex gave public remarks on his behalf, and we will be delighted to celebrate with Mr. Blavatnik on February 5.

After some brief discussion, Dean Daley introduced Ed Hundert, Dean for Medical Education, to give an update on what's next with LCME.

Dean Hundert mentioned the upcoming 2-day LCME mock visit, a full dress rehearsal to fully prepare, debrief and develop a strategy for the 3-day site visit in March. They are working on communication pieces which will go up around campus and communicated to the community.

Aili Lewis went through the data collection instrument (DCI) that was submitted and identified the areas where it refers to specific responsibilities of Faculty Council. The below slide was discussed.

## Faculty Council Governance Responsibilities as Described to LCME

	<p><b>Faculty Governance</b></p> <ul style="list-style-type: none"> <li>• Committee Oversight – Charges, Reports</li> <li>• Committee Membership</li> </ul>		<p><b>Faculty Policies</b></p> <ul style="list-style-type: none"> <li>• Bylaws</li> <li>• Critical Policies (Appointment, Promotion, COI, etc.)</li> </ul>
	<p><b>Faculty Climate</b></p> <ul style="list-style-type: none"> <li>• Diversity Policy, Data Trends, Program Effectiveness (e.g., JSCW)</li> <li>• Faculty Opinion (particularly junior faculty)</li> <li>• Learning Environment (e.g., LE Steering Committee, faculty burnout mitigation, grievances, <u>Ombuds Report</u>)</li> </ul>		<p><b>MD Program/Students</b></p> <ul style="list-style-type: none"> <li>• Program Outcomes (e.g., match rates)</li> <li>• Admissions (e.g., yield, diversity)</li> <li>• Student Council</li> <li>• Major Disciplinary Actions</li> </ul>
			<p><b>Other Critical Functions</b></p> <ul style="list-style-type: none"> <li>• Strategic Plan Feedback</li> <li>• Advice to and Feedback for the Dean on General Matters of Gravitas (e.g., Mission Statement, LCME)</li> <li>• Other key community populations (e.g., grad students/programs, HSDM)</li> </ul>

Next, Dean Daley introduced Dr. Nour.

Dr. Nour mentioned that this year's Docket Committee has spent some time discussion various required or standing topics at Faculty Council. As part of Dean Hundert's comments, there are certain LCME-related topics that HMS is required to put before the Council. Beyond the topics that the Council must cover each year, there is some flexibility on other topics that can be brought to Faculty Council meetings.

Dr. Nour asked four questions and split the Faculty Council into four breakout groups to discuss.

- How do the members of Faculty Council wish to be engaged?
- What changes would you like to see in how Faculty Council operates?
- What topics do you wish to discuss?
- Which ones do you wish to move away from entirely?

After discussing for 15 minutes, the groups came back to the larger table and each group summarized what they discussed.

Viviany Taqueti- Would be great to have a list of responsibilities that don't change from year to year, have a vibrant living list of priorities that Faculty Council are currently thinking of like Wellness. It would be worthwhile to define how to better communicate back to faculty not on Faculty Council.

Jean Klig- Mechanisms for communicating. Currently, few opportunities for follow-up, would like to receive updates on what came up at past meetings. Likes small group break-outs. Topic suggestion: impact of what happens in Washington DC and how it impacts faculty.

Kathy Rexrode- What can FC let go of, what used to be a standing committee and is now no longer considered one. Would like to see shorter presentations and go back to the flipped-classroom format. Affiliation relationship- would like to see more Quad/School based presentations, HSPH presentation with cross- collaborations.

Jay Fishman- Communications- Faculty Council discusses a lot of important topics that are not communicated out to affiliates. Suggested a mini slide deck that can be presented at Grand Rounds, Opportunity for engagement with residents and other house staff.

After the discussion, Dean Daley adjourned the meeting at 5:32pm.